**MINUTES OF THE PARISH COUNCIL MEETING**

**HELD AT THE GUILD HALL, ASTON CANTLOW**

**ON THURSDAY 8th JUNE 2017 – NO. 90.**

1. **Record of Members Present:**

Cllr. Harvey, Cllr. Wallis, Cllr. Berry, Cllr. FitzGibbon, County Cllr. Rickhards and two members of the public .

**2. Apologies:**

District Cllr. Gittus.

**3. Written requests for Disclosable Pecuniary Interests where that interest is not already in the register of members’ interests:**

 No requests were received.

**4. Minutes of the Annual General meeting and ordinary Parish Council meeting held on 11th May 2017.**

These were approved by all Cllrs. and signed by the Chairman.

**5. Public Participation:**

The members of the public were attending as observers.

**6**. **County and District Cllrs. reports for information only.**

 No reports were received.

 Cllr. Rickhards was elected on 4th May as the County Cllr. for Studley Division and was attending his first meeting with Aston Cantlow Parish Council to start to familiarise himself with the Council and offer his support for the future.

**7. Planning matters – update on current planning applications:**

 3 Holyoake Cottage, Little Alne: This matter has now been passed to Wayne Bailey, Enforcement Officer, and he will be updating us when he has conducted a site visit.

**8. Progress Report for information only:**

Cllr. Harvey and the Clerk had a meeting with a representative of Orbit Heart of England, Lee Booth-Radford, and Mr. Anslow. Mr. Booth-Radford confirmed that the state of the footpath is unsatisfactory and will arrange for weed removal to be carried out and also their tree works department to reduce the growth on the tree. He will provide the Clerk with an update shortly.

 E5341: The Chairman’s letter has been passed to John Gregory, Senior Solicitor, County Council Legal Services, who has asked for a selection of dates so that he and the Rights of Way Officer, Marion Borman, can arrange a site meeting with Cllr. Harvey.

 Cllr. Rickhards asked to be kept informed about this issue and the Clerk will forward a copy of the Chairman’s letter to him to give him a brief insight into the issues.

**9. Correspondence received:**

- General Election notifications.

**10. Parish Plan status:**

 No news received from the District Council.

 **11. Draft Communications & Community Engagement Strategy:**

The Chairman had prepared a draft document and circulated it to all the Councillors prior to the meeting for their feedback. All comments will be incorporated into the document and it will be re circulated for approval.

 Cllr. Berry recommends Facebook as a good method of communication and would be happy to manage it if, after discussion, it is agreed as the way forward.

**12. Parish Council event update:**

Cllr. Wallis has everything in hand for the proposed treasure hunt on the 18th June. Notices have gone on the website and in the Parish magazine and he will be putting them on neighbouring notice boards and in the social club weekly email.

**13. Millenium Plaque status:**

 The Chairman and Clerk met with Mr. Watt just before the meeting to agree the positioning of the plaque on the grass area outside the public house.

**14. Lengthsman scheme:**

Unfortunately Riaan Koelman was unable to attend the training last month and this has now been re-arranged for the 30th June.

**15. Defibrillator progress report:**

A defibrillator has been ordered and paid for through the Community Heartbeat Trust and a planning application for change of use of the telephone kiosk has been submitted to SDC. Cllr. Berry will source electricians.

**16. Website:**

Cllr. FitzGibbon has been in touch with James Cushing who advised that SDC are not taking on any work for re-doing websites until at least August and that is not guaranteed. However, he says SDC IT has agreed that he can take on the project independently on the condition that the SLA Aston Cantlow has with SDC is terminated first to avoid conflict of interests. He anticipated an upgrade would cost between £700.00 and £900.00. It would be essential to ascertain whether SDC would then resume hosting and maintenance bearing in mind we paid for twelve months cover in April this year.

 After some discussion it was agreed that all groups in the parish should be invited to a meeting to assess whether or not they are interested in owning pages on the website and will keep them updated in the future. Cllr. Harvey offered to host a meeting and to take over the organisation of the website upgrade from Cllr FitzGibbon. It was also agreed that a brief should be prepared in order to obtain alternative quotations.

**17. Payment of outstanding invoices:**

 SDC Planning Dept £ 192.50 (200485)

 Community Heartbeat Trust 1,775.00 (200486)

 Streetwise map 12.00 BACS

**18. Councillor’s reports and items for the agenda for the next meeting:**

Items for the next agenda:

Communications & Community Engagement Strategy

Lengthsman Scheme update

Defibrillator update

Website update

Parish Plan update

**18. Date of next meeting:** 13th July 2017.

No further business – Chairman closed the meeting at 8.30 p.m.