**MINUTES OF THE PARISH COUNCIL MEETING**

**HELD AT THE GUILD HALL, ASTON CANTLOW**

**ON THURSDAY 12th APRIL 2017 – NO. 88.**

1. **Record of Members Present:**

Cllr. Harvey, Cllr. Wallis, Cllr. Berry, Cllr. FitzGibbon.

**2. Apologies:**

District Cllr. Gittus

**3. Written requests for Disclosable Pecuniary Interests where that interest is not already in the register of members’ interests:**

No requests were received.

**4. Minutes of the meeting held on 9th March 2017.**

These were approved by all Cllrs. and signed by the Chairman.

**5. Public Participation:**

No members of the public were in attendance.

**6**. **County and District Cllrs. reports for information only.**

No reports were available.

Cllr. Horner will no longer be the County Cllr. for Aston Cantlow due to boundary changes and attended his last meeting with us in March. Our Parish Council will come under Studley Division and the elections take place on 4th May 2017.

**7. Planning matters – update on current planning applications:**

*Planning Application No. 17/00610/COUQ* Barn, Salters Lane, Aston Cantlow: Prior approval notification for the proposed change of use of agricultural building to 1 dwellinghouse, associated curtilage and building operations (Class Qa and Qb). Pending decision.

*Planning Application No. 17/00318/FUL* High Bank Farm, Shelfield Green: First floor side extension with rear projecting balcony over existing single store side projection. Permissions refused.

The following application was then considered:

*Planning Application No. 17/00900/TREE* 6-8 Brook Road, Aston Cantlow: Poplar tree reduce by approximately 30% to height of 20-30ft.

Cllr. Harvey proposed that as the Forestry & Landscape Officer has advised that the tree exhibits extensive canker and the crown shows signs of dieback the application should be granted. Seconded by Cllr. Wallis and agreed by all.

3 Holyoake Cottage, Little Alne: Cllr. Harvey advised that she received two phone calls about a large shed/summerhouse being erected at this address. It was estimated this building is approximately 1m from the neighbouring hedge which is 3m high and the tip of the building topping is just above that. Lech Kocon, Enforcement Officer at SDC, is on leave at present and as this matter is not considered to be urgent it will be passed to him to investigate on his return.

**8. Progress Report for information only:**

Speed survey in Little Alne: Alcester South Safer Neighbourhood Team has been running under strength for just over three months and the proposed speed checks arranged at the community forum in December have not been carried out. However, PC Lambert and PCSO Bagg did carry out some checks on 9th and 10th April resulting in two vehicles caught speeding over 40 mph and both drivers will be sent warning letters.

**9. Correspondence received:**

- NALC consultation on Government Housing White Paper

- UBUS Community Transport Service information.

- Flood Risk Management Newsletter.

- Notification of The Great Get Together on 17th & 18th June 2017.

- A report was received from a resident concerning the weeds and debris under the bench just along from the telephone kiosk requesting that they be removed. As the pavements are not swept Cllr. Berry offered to go along and clear it away.

**10. Parish Plan status:**

Cllr. Harvey confirmed that she has incorporated the recommended amendments/additions to the plan and forwarded the revised plan to Matthew Neal approximately three weeks ago. She apologised for not copying the Clerk in on the email to Matthew with a copy of the revised plan and said she would forward it to her for her records.

**11. E5341 :** Peter Endall, Senior Solicitor, Warwickshire Legal Services, acknowledged receipt of our letter and will take instructions from the relevant Council sections and revert to us as soon as possible.

**12. Millenium Plaque status:**

A second quotation has now been received and one or two items need to be discussed with the contractor before proceeding further. As we are spending public money Cllr. Berry suggested that the Clerk asks the contractor if he would mind providing a couple of references.

**13. Lengthsman scheme:**

Cllr. Berry has finally tracked down the person in Warwickshire County Council who will deliver the training for the Lengthsman . The training will last one hour and be delivered in Budbrooke . Cllr. Berry will contact Riaan Koelman to find out his availability and progress.

**14. Defibrillator progress report:**

Confirmation has been received from BT that we can adopt the telephone kiosk for £1.00. A formal contract has been received, signed by the Clerk and will be returned to BT in the morning for counter-signing.

Cllr. Berry reported that the Community Heartbeat Trust can advise which machine would be best for our purposes and the location and we will arrange a site meeting once change of use has been approved by SDC. A planning application will have to be submitted and the fee for a Parish Council is £192.50.

**15. Website:**

Cllr. FitzGibbon has a meeting arranged with David Hannaford.

**17. Payment of outstanding invoices:**

BT (telephone kiosk) £ 1.00 (200482)

**18. Councillor’s reports and items for the agenda for the next meeting:**

Items for the next agenda:

Lengthsman Scheme update

Defibrillator update

Website update

Parish Plan update

**18. Date of next meeting:**

11th May 2017. Annual General Meeting followed by ordinary Parish Council meeting.

No further business – Chairman closed the meeting at 9.00 p.m.

For information only

The following payment was made between meetings:

# HMRC (PAYE) £ 200.60 (200480)