**MINUTES OF THE PARISH COUNCIL MEETING**

**HELD AT THE GUILD HALL, ASTON CANTLOW**

**ON THURSDAY 12th APRIL 2018 – NO. 97.**

1. **Record of Members Present:**

Cllr. Harvey, Chairman, Cllr. Wallis, Cllr. FitzGibbon, Cllr. Berry and 3 members of the public.

Part Meeting: County Cllrs. Gittus.

**2. Apologies:** County Cllr. Rickhards

**3. Written requests for Disclosable Pecuniary Interests where that interest is not already in the register of members’ interests:**

 No requests were received.

**4. Minutes of the Parish Council meeting held on 8th March 2018.**

These were approved by all Cllrs. and signed by the Chairman.

**5. Public Participation:**

 There was no public participation.

**6**. **County and District Cllrs. reports for information only.**

County Cllr. Rickhards had confirmed prior to the meeting that the County Council is progressing the issues raised about the unclassified road.

 District Cllr. Gittus provided a report in the Annual Parish meeting.

**7. Planning matters – update on current planning applications:**

*Planning application No. 18/00281/LBC* Swallow Cottage, Burford Lane, Aston Cantlow: Removal of internal wall. Permission granted.

The following applications were considered:

*18/00257/LBC* The Old Green Wilmcote Lane, Aston Cantlow: Replacement of existing tiles on roof with new reclaimed tiles, install roofing felt, and repair timber roof structure as necessary.

Following discussion Cllr. Berry proposed supporting the application subject to the proposed works meeting with the approval of the Conservation Officer. Seconded by Cllr. Harvey and agreed by all.

*18/00603/FUL* Badbury Hill Barn, Burford Lane, Shelfield Green: Erection of dwelling, garage and creation of vehicular access for an equestrian worker (Resubmission of 17/02467/FUL).

Cllr Harvey proposed objection to the application due to insufficient information in relation to some specific areas to enable the parish council to support the application. It is understood that a Consultancy has been appointed and the parish council may reconsider their views once the Consultancy report is available. Seconded by Cllr. Berry and agreed by all.

*18/00800/COUQ* Notification of prior approval for the change of use of an agricultural building into 1no. dwelling within class C3 (measuring 81sq.m). Notification for prior approval and not a formal planning application.

The following applications were received after the agenda was circulated:

*17/03599/FUL* 1 Sunnyside, Aston Cantlow: Erection of new dwelling to the side of No. 1 Sunnyside.

After considerable discussion Cllr. Harvey proposed supporting the application as the proposal meets the needs defined in the draft Parish Plan with the proviso that the size, height and construction materials are appropriate for proximity to the conservation area. Cllr. Berry seconded the proposal and Cllr. FitzGibbon was in agreement. Cllr. Wallis was against the proposal.

*18/00876/LBC & 18/0075/FUL* The Cart Hovel, Glebe Farm, Mill Lane, Aston Cantlow: Retrospective application for construction of detached garden pergola, enlargement of rooflights and the installation of a satellite dish.

Cllr Harvey proposed granting installation of a satellite dish, no objection to the pergola and defer the decision of the enlarged rooflights to the case officer. Seconded by Cllr. Wallis and agreed by all.

**8. Progress Report for information only:**

 No update received regarding replacement of the b & w marker posts in Brook Road or Little Alne.

 The Orchard, Mill Lane: No update from the District Council regarding a possible breach of planning.

 Bridge in Little Alne: The debris on both side of the road over the bridge has now been removed manually by the SDC contractors. The road sweepers cannot pass along there due to possibly causing damage to the brickwork. The work to put grips in the verges has been completed for this year and the request for further grips in Bearley Road and Salters Lane towards the bridge will be added to the list for next year.

 Query raised as to ownership of land at the junction of Bearley Road and Salters Lane – is it an official layby in which case can the surface be improved. The Highways Officer understands it to be highway owned but this would have to be verified and might take a little while and wonders if it is anything to do with the old railway line. He suggested that a proposal is put forward if there is a requirement to have anything done with it.

 Defibrillator seminar: Cllr. Berry reported that twenty eight people attended, will receive certificates, and that it was a very informative session.

 B4089/C39 junction: Request for feasibility study to assess what can be done to improve the visibility approaching from the direction of Great Alne. We are informed that the record of personal injury collisions is very good compared to many locations with a considerably worse collision history. The Traffic & Road Safety Group regrets that a feasibility study cannot therefore be undertaken and the signage at these locations is sufficient.

 The Clerk was asked to enquire whether it would be permitted for a mirror to be put in the verge at a suitable point to aid visibility.

 Benches: Mr. Watts advised that one bench has been renovated and this will be put outside the Social Club around the 20th April while the other bench is taken away for renovation.

 All other progress is as reported in the relevant agenda items.

**9. Correspondence:**

- Stratford District Member Training Planning Workshop 10th May 2018 – Heritage Assets.

- An list of potholes had been provided by residents and this has been forwarded to the Highways Dept..

**10. Aston Cantlow Children’s Playground:**

 As briefly mentioned in the Annual Parish meeting, Councillors have not changed their original opinion about taking over responsibilities for the playground and do feel it is an opportunity to work in partnership with others. Cllr. Harvey acknowledged that the Trustees are attempting to raise funds towards running costs and also encourage residents to take an active interest in one form or another. Maybe the Parish Council could help towards the grass cutting and Cllr. Harvey asked Cllr Berry to look at our budget and put forward options for them to consider. It was agreed that a decision could be made and agreed via email.

**11. New Data Protection Laws guidance and requirements:**

Cllr. Wallis is continuing to work through the documentation to ascertain exactly what is required by the Parish Council. Cllr Harvey proposed that Cllr. Wallis be appointed as the Data Protection Officer, seconded by Cllr. Berry. Cllr. Wallis agreed to take responsibility for that task.

**12. Website progress on upgrade:**

Cllr. Harvey advised that the upgrading process is due to start in the next ten days or so and should be ready to review within two weeks.

**13. Parish Council events 2018:**

Cllr. Harvey suggested that Cllr. Wallis circulate some ideas for including in a proposed event for the World War 1 Centenary Celebrations, and to keep in contact with Ms Edkins to discuss ideas. Cllr. Harvey said she would be happy to help if needed.

**20. Payment of outstanding invoices:**

There were no outstanding invoices.

**18. Councillor’s reports and items for the agenda for the next meeting:**

Items for the next agenda:

Website progress report

Events progress report

Aston Cantlow Children’s Playground

**19. Date of next meeting:** 10th May 2018. Annual General meeting followed by ordinary Parish Council meeting.

No further business – Cllr. Harvey closed the meeting at 9.50 p.m.

For information only

The following payments were made between meetings:

WALC Training £ 70.00 BACS

Aston Cantlow Village Hall 13.00 BACS

Koelman Groundworks 1,160.00 BACS

WALC Training 35.00 BACS

WALC Training 15.00 BACS

SDC Website hosting 256.70 BACS

WALC Membership 163.00 BACS