**MINUTES OF THE PARISH COUNCIL MEETING**

**HELD AT THE GUILD HALL, ASTON CANTLOW**

**ON THURSDAY 13th OCTOBER 2016 – NO. 83.**

1. **Record of Members Present:**

Cllr. Harvey, Chairman, Cllr. Wallis, Cllr. Berry and one member of the public.

**2. Apologies:**

County Cllr. Horner and District Cllr. Gittus

**3. Written requests for Disclosable Pecuniary Interests where that interest is not already in the register of members’ interests:**

 No requests were received.

**4. Co-option of Parish Councillor:**

Mrs. Philippa Fitzgibbon was introduced to Councillors and then asked to withdraw from the meeting whilst her application was discussed. Cllr. Harvey proposed that Mrs. Fitzgibbon be co-opted onto the Council. This proposal was seconded by Cllr. Wallis and all were in agreement. On her return to the meeting Mrs. Fitzgibbon signed a Declaration of Acceptance of Office and completed a Register of Members’ Interests form.

**5. Minutes of the meeting held on 15th September 2016.**

These were approved by all Cllrs. and signed by the Chairman.

**6. Public Participation:**

 There were no questions or reports from the member of the public.

 The following items had been raised on the telephone with the Clerk by Mr. Evans:

 The second side of the back to back direction sign for Aston Cantlow at the junction of Bearley Road and Salters Lane had been collected from Mr. Evans and has now been fixed in place.

 A damaged black and white marker post outside the Kings Head.

 Public footpath AL86 between the aquaduct and railway bridge in Salters Lane. A new fence had been erected to the front and side of an agricultural building adjacent to this footpath and it is now unclear exactly where the footpath lies as there are no longer any marker posts and the undergrowth is very long.

 The Clerk contacted the Country Paths Dept at WCC to be advised that this has already been reported and the Rights of Way Officer has visited the site and written to the owner.

 Meadow Furlong: Mr Evans expressed concern that the replacement hedge to be planted behind the existing hedging as specified in the planning permission does not appear to have taken place. The Clerk was asked to refer this to Cllr. Gittus.

**7. County and District Cllrs. reports for information only. (Unless known in advance items raised for a decision will appear on the next agenda.)**

 No reports were available. County Cllr. Horner was on leave and District Cllr. Gittus had to attend to an urgent personal matter at short notice.

**8. Planning matters – update on current planning applications:**

*Planning Application No. 16/02385/FUL Pools Barn Farm, Little Alne:* Conversion and change of use of agricultural barn to agricultural financial business office and Pools Barn Farm office. Pending consideration.

*Planning Application No. 16/02539/OUT Pinehurst, Little Alne*: Outline application for erection of local needs Bungalow with all matters reserved. Pending consideration.

*Planning Application No. 16/02659/FUL Driftway Barn Glebe Farm, Mill Lane, Aston Cantlow:* Oak framed double garage. Pending consideration.

*Planning Application No. 16/03012/LDE* *Cantilupe House*, Chapel Lane, Aston Cantlow: Detached Garage. Pending consideration.

The following application was received after the agenda had been circulated:

*Planning Application No. 16/03233/TREE Apple Tree cottage, Bearley Road, Aston Cantlow:* 4 No fruit trees reduce crowns between 15% and 20%.

Cllr Harvey proposed that this application be granted, seconded by Cllr. Wallis and agreed by all.

**9. Progress Report for information only:**

 The second side of the back to back direction sign for Aston Cantlow at the junction of Bearley Road and Salters Lane had been collected from Mr. Evans and has now been fixed in place.

**10. Correspondence received**

 - Tesco Bags of Help funding scheme relaunch.

 - Temporary Road Closure of Mill Lane 28th October – 3rd November.

 - A resident’s report about public footpath defects – AL173.

 - CSW Broadband Update - October 2016.

 - Community Buildings Capital Grant Fund.

 - Warwickshire Quality of Life Report.

 Cllr. Wallis will contact Mr. Suffield about the defect on the footpath on his land and the Clerk was asked to contact Mr. Mason about the one on his land.

 A property marking kit has been provided by the District Council to aid crime prevention. Cllr. Harvey agreed to store this and make it available to anyone who contacts her to borrow it. An advisory notice will be placed in the Village Vine and on the website.

**11. Parish Plan update:**

 No information had been received from Matthew Neal regarding the SDC consultation exercise or any comments as a result of this. Cllr. Harvey considers it advisable to wait until January before arranging a public consultation for residents.

**12. Business Internet Banking:**

The original arrangements for internet banking have expired due to lack of use for six months. The Clerk has obtained a new form and this was signed by the Chairman and Cllr. Wallis in order to re- activate the facility.

**13. Lengthsman Scheme – progress report:**

 Cllr. Berry provided a final draft notice to invite applications from suitable Contractors and this was approved by Cllrs. Harvey and Wallis. The notices will be posted on notice boards, on the website and in the Village Vine with a closing date of 9th November for applications.

**14. Defibrillator update:**

 Cllr. Berry confirmed that he has submitted an application form to the County Councillors Grant fund. The Localities and Communities Officer at WCC has acknowledged receipt and advised that we should be informed of a decision by December.

 Mr. Gloster has confirmed in writing that the Village Hall committee would approve an installation of a defibrillator on the outside of the building subject to agreement as to location. They could not approve an installation that is attached to the fabric of the old part of the property but if it were to be near the main entrance on the left hand side this should not impact on the listed building. This also assumes that the maintenance of the equipment would not be the responsibility of the Village Hall committee.

**15.** **Parish Council Activities update:**

Cllr. Harvey provided all Cllrs. and the Clerk with a copy of the agreed planned Parish Council Activities and Priorities for the coming year. Agreed delegation of items is also noted in the document.

**16. Parish Clerk’s Appraisal:**

The Clerks’ appraisal was carried out by the Chairman on Tuesday.

**17. Asset Register:**

Cllr. Wallis requested clarification on one or two items and this will now enable him to produce a final updated version of the register.

**18. Payment of outstanding invoices:**

 There were no outstanding invoices.

**16. Councillor’s reports and items for the agenda for the next meeting:**

Items for the next agenda:

Defibrillator update

Lengthsman Scheme update

Asset Register update

Parish Plan

Draft Precept

Parish Council events

**18. Date of next meeting:** 10th November 2016.

No further business – Chairman closed the meeting at 9.20 p.m.