**MINUTES OF THE PARISH COUNCIL MEETING**

**HELD AT THE GUILD HALL, ASTON CANTLOW**

**ON THURSDAY 14th APRIL 2016 – NO. 78.**

1. **Record of Members Present:**

Cllr. Harvey, Chairman, Cllr. Wallis, Cllr. Berry and seven members of the public.

Part Meeting: County Cllr Horner and District Cllr. Gittus

1. **Apologies:** There were no apologies.
2. **Written requests for Disclosable Pecuniary Interests where that interest is not already in the register of members’ interests:**

 No requests were received.

1. **Minutes of the meeting held on 17th March 2016.**

These were approved by all Cllrs. and signed by the Chairman.

**5. Public Participation:**

No issues were raised by members of the public.

**6. County and District Cllrs. reports for information only. (Unless known in advance items raised for a decision will appear on the next agenda.)**

County Cllr Horner had provided an Aston Cantlow Division Annual report at the Annual Parish Meeting.

 Cllr. Horner reported that the E5341 has now been closed and Mr. Harris said that his wife had managed to contact WCC after a further early morning incident and the closure took place that day. Mr. Harris thanked Cllr. Horner for his assistance in the matter.

 Cllr. Horner referred to the Lengthsman scheme advising that Bidford Parish Council had obtained a grant from SDC to employ someone to clear blocked culverts, remove vegetation or other items that could cause blockages in ditches etc.. He will enquire whether the grant is specific to flooding issues or can be used for other items in which case it may be something Aston Cantlow Parish Council could apply for.

 Another suggestion Cllr. Horner put forward was to consider the Community Payback Scheme. Community Payback is a punishment which requires offenders to pay back the community for the crimes they have committed. The service is always looking for jobs and provides a gang of up to eight with a leader. The cost is £150.00 per gang.

 Cllr. Gittus reported that the District Council is in purdah this month leading up to the elections so there are not many decisions to be made and it will be a quiet month.

**7. Planning matters – update on current planning applications:**

*Planning Application No. 15/04226/FUL* Pools Barn Farm, Little Alne: Erection of agricultural grain store. Permission granted.

 *Planning Application No. 16/00649/FUL* Briar Cottage, Shelfield: Proposed first floor Extension. Pending consideration.

 *Planning Application No. 16/00654/FUL* Fairfield Bearley Road, Aston Cantlow: Proposed demolition of existing garage and erection of two storey side extension. Pending consideration.

The following applications were then considered:

*Planning Application No. 16/00927/FUL* The Olde Barn, Shelfield: Conversation of store building and part of garage block to two separate holiday lets (resubmission).

After some discussion Cllr. Harvey proposed that the following response be made. The proposal was seconded by Cllr. Berry and agreed by Cllr. Wallis.

On the assumption that this building is no longer required for agricultural equipment to service the surrounding land, Aston Cantlow Parish Council has no objections to the proposals providing it meets with the approval of the Conservation Officer and Highways Authority.

*Planning Application No. 16/00852/FUL* Millbank, Mill Lane, Aston Cantlow: Construction of a three bedroom dwelling.

Following a site visit by Cllrs. Berry and Wallis together with advice received from the Case Officer, Cllr. Harvey proposed that the following response should be made:

The size and elongated nature of the proposed development will present a dominating building as viewed from the road and the building opposite. The relative proximity of the proposed development to the road and the slightly elevated position will also contribute to the dominating nature of the building.

 The Parish Council would question whether the proposal meets the definition of infill and consider it inappropriate development in the Green Belt. Neither does the Parish Council consider the reasons for this proposal demonstrate very special circumstances.

 With a show of hands Cllrs. Berry and Harvey recommended that this application be refused and Cllr. Wallis recommended granting. Therefore on a majority vote refusal will be the recommendation.

 The owner of the property was attending the meeting and Cllr. Harvey suggested that he contact the Case Officer for further advice as to whether this application is appropriate in Green Belt and, if not, would there perhaps be any modifications that could be carried out to make it acceptable.

 *Planning Application No. 16/01041/LBC* Meadow Barn, Newnham:

Replacement of boiler, including installation of new horizontal flue through external wall, in utility room; removal of built-in cupboards and alteration to stud wall arrangement to expose existing Aga flue in office; modernisation and removal of half-partition stud wall, fixed cupboards and immersion tank in main bedroom; modernisation and removal of half-partition stud wall in guest bathroom.

The consultation notification for this application was received after the agenda had been circulated and Cllrs. did not have sufficient time to study it prior to the meeting. It was agreed that they will notify the Clerk via email within the next week of their recommendations.

**8. Progress Report for information only:**

 The Clerk will order a bag of sand when she receives the plan Cllr. Wallis is preparing showing direction for the delivery driver and Cllr. Berry agreed to take delivery on a suitably agreed date.

 Fire & Rescue Service: Having received a request from a resident the Clerk contacted the Fire & Rescue Service who confirmed that, should the need arise, accessing Aston Cantlow during flooding would not be an issue.

 PLP Flood Forum: When Cllr. Harvey has prepared the notice it will be posted on the website. Details of a Community Flood Plan have been received from WCC.

 SORN vehicles outside Cantella Farm Cottage; PCSO Morris had given words of advice to the owner who assured her that the vehicles will be re taxed but would not be removed. She will be returning on Monday to check whether this has been done.

 At our request Cllr. Horner asked the Road Safety Team to review the situation and enquire whether parking restrictions could be put in place. The response from the Principal Road Safety Engineer is that this is clearly not a road safety issue, therefore she cannot recommend any new parking

 restrictions.

 The dispute over ownership of this piece of land is still ongoing and Mr. Mason advised that he will be taking the matter up via his Solicitors to get it resolved once and for all.

 Vehicles parked by phone box: PCSO Morris has placed advisory notices on some of the vehicles and she, along with her colleagues, will continue to monitor the parking situation at this site.

 Little Alne Bridge: Richard Roberts, WCC advised that green happens to be the County’s standard colour for railings. However in view of the comments received he will discuss with senior staff whether it would be possible to change them to white.

 He also advised that a traffic light system can be an expensive investment but if they can prove monies will be well spent there may be a business case in the making. He will investigate to see if, as well as the health & safety position, a feasible solution can be sourced.

 Lengthsman Scheme: Response to our queries received from Ali Mainey plus advice and confirmation of approval of the scheme from WALC.

**9. Correspondence received:**

 - Information from the Village Hall Chairman regarding playground expenditure.

 - Updates to WALC Legal Topic notes, LTN31, LTN39 and LTN22.

 - A New Broadband Universal Service Obligation Consultation – deadline 18th April 2016 – received after the agenda had been circulated.

**10. Consultation: Main modifications to Stratford on Avon District Core Strategy:**

It was considered that no representation was necessary.

**11. Consultation: Proposed changes to planning process:**

Having studied the consultation Cllr. Berry had suggested one or two comments be made and these were agreed by all Cllrs.

**12. Consultation: Proposals for access to Broadband in remote locations:**

As the Broadband plans for our area appear to be progressing satisfactorily it was deemed unnecessary to make any representation.

**13. Financial Regulations review:**

Cllr. Harvey proposed that the model revised Financial Regulations be adopted by the Parish Council. Seconded by Cllr. Walls and agreed by Cllr. Berry.

**14. Standing Orders review:**

 Cllrs. had reviewed the current Orders and some alterations/additons were suggested. Cllr. Harvey asked for these to be emailed to her so that she can prepare a final draft for adoption at the next meeting.

**15. Parish Plan Update – Progress report on final draft plan:**

 It is proposed to have the final draft completed by the end of April ready for public consultation.

**16. Payment of outstanding invoices:**

Aston Cantlow Village Hall Committee £ 13.00 (200459)

**17. Councillor’s reports and items for the agenda for the next meeting:**

Items for the next agenda:

Final Draft Standing Orders for adoption.

Number of Councillors

Dog bin – Little Alne

**18. Date of next meeting:** 12th May 2016. Annual General meeting followed by an ordinary Parish Council meeting.

No further business – Chairman closed the meeting at 9.30 p.m

For information only:

The following payments were made between meetings:

HMRC PAYE £198.80 (200457)

SDC (website hosting) 308.04 (200458)