**MINUTES OF THE PARISH COUNCIL MEETING**

**HELD AT THE GUILD HALL, ASTON CANTLOW**

**ON THURSDAY 25th JUNE 2015 – NO. 71.**

1. **Record of Members Present:**

Cllr. Harvey, Chairman, Cllr. Wallis, Acting Councillor District Cllr. Gittus, Acting Councillor County Cllr. Horner.

An Order was made by Stratford on Avon District Council appointing Cllrs. Gittus and Horner to act as Members of the Parish Council until an election has been held to fill such vacancies as shall constitute and re-establish a quorum at which time these appointments will cease.

1. **Apologies:** No apologies were received.
2. **Written requests for Disclosable Pecuniary Interests where that interest is not already in the register of members’ interests:**

 No requests were received.

1. **Minutes of the meetings held on 15th January, 19th March and Annual Parish Meeting 9th April 1025:**

These were approved and signed by the Chairman.

**5. Public Participation:**

Mrs. Flood advised that, following the invitation from Sarah Brooke-Taylor, WRCC, she attended the viewing opportunity for the new affordable homes rural exception development for local people in Stockton. She said it was a very interesting visit and the homes themselves were very attractive.

**6. County and District Cllrs. reports for information only. (Unless known in advance items raised for a decision will appear on the next agenda.)**

 County Cllr. Horner presented his June report and a copy is attached on page 7.

 Due to boundary changes the Parish of Aston Cantlow is now within Kinwarton Ward and Cllr. Gittus was elected on 7th May as the Ward member. He advised that his boundary has doubled in size and includes roughly a third more residents.

 Cllr. Gittus was recently elected by Stratford District Council to become their Chairman and he is delighted to say that his Vice Chair is Sue Adams. He will provide a more detailed report in the future.

**7. Planning matters – update on current planning applications:**

Planning Application No. 15/00322/FUL Shelfield House, Shelfield: Erection of outbuilding for tractor and machinery storage for equipment to maintain the garden land and surrounding land. Pending consideration.

Planning Application No.15/00431/FUL Meadow Furlong, Chapel Lane: Demolition of garage – replacement with two storey side extension. Permission Granted.

Planning Application No. 15/00352/LDE Roundhill Lodge, Little Alne: Use of land as garden in connection with dwelling known as Roundhill Lodge for a continuous period of 10 years or more. Existing Lawful Development permitted.

Appeal: Planning Application No. 14/02659/COUMB Redhouse Barn, Shelfield:

Change of use of agricultural barn to form a single dwelling.

Written representations can be forwarded to the Inspector by 23rd March 2015. Appeal allowed.

Planning Application No. 15/00617/FUL Silesbourne Farm Salters, Lane, Wootton Wawen: Change of use of agricultural building to Class B8 storage for use by The Garden Furniture Centre Ltd. (retrospective application). Notification as a neighbouring Parish with option to comment. Pending consideration.

Planning Application No. 15/00685/FUL Pools Barn Farm, Alcester Road, Little Alne: Extension of an existing agricultural grain store. Permission granted.

Planning Application Nos. 15/00702/FUL and 15/00703/LBC Swallow Cottage, Shelfield: Repairs of existing boundary wall and fence (requires demolition and rebuild). Repair of existing external steps to patio/pathway (requires demolition and rebuild) Permission granted.

Planning Application Nos. 15/00873/LBC and 15/00872/FUL Swallow Cottage, Shelfeild: Proposed replacement of lunge windows with full height, four panel, folding glazed doors. Permission granted.

Planning Application No. 15/00895/COUQ Retreat Farm, Newnham: Prior approval notification for the change of use of agricultural building to a dwellinghouse (use class C3). Prior Approval not required.

Planning Application No. 15/01094/TREE 23 Bearley Road, Aston Cantlow:

T1 Cypress: Fell. T2 Norway Spruce: Fell. Tree works deemed consent.

Planning Application No. 15/01207/FUL Ardencote Farm, Shelfield: Single storey link between house and out office. First floor to out office to provide visitor accommodation. Pending consideration.

The following applications were considered:

Planning Application Nos. 15/01898/FUL and 15/01899/LBC Shelfield House,

Shelfield: Conversion of Cart Shed to Residential Dwelling and Renovation of Dove Cote (revisions to planning application No. 14/01107/FUL).

It was agreed by all Cllrs. that the following response should be submitted:

 As the proposals in this application are similar to those in application No. 14/01107/FUL, granted in June 2014, Aston Cantlow Parish Council recommends that this application also be granted.

Planning Application No. 15/01972/TREE 3 Guild Road, Aston Cantlow. Unknown species: Fell.

Cllrs. agreed that a response of No Objection should be submitted.

The following applications were received after the agenda had been circulated:

Planning Application No. 15/01912/FUL Lawnsbrook Farm, Shelfield: Single storey side and rear extension.

The application could not be properly considered due to lack of information and the Clerk was asked to contact the Case Officer accordingly. Cllrs. have also expressed their wish to visit the site and will forward their comments to the Clerk to enable a formal response to be made.

Planning Application No. 15/00322/FUL Shelfield House, Shelfield: Erection of outbuilding for tractor and machinery storage for equipment to maintain the garden land and surround land. Revised plans received which alter the size, design and position of the proposed outbuilding to adjoin the existing outbuilding on the application site.

Cllrs. agreed that no further observations were necessary.

Planning Application No. 15/01207/FUL Ardencote Farm, Shelfield: Single storey link between house and out office. First floor to out office to provide visitor accommodation. Revised plans received which amend the size and design of the link element of the proposal and remove the first floor extension to the dwelling. Calculations have also been provided which identify the volume reduction of the revised plans.

Cllrs. agreed that no further observations were necessary.

**8. Progress Report for information only:**

 Property Level Protection is currently being carried out to the relevant properties.

**9. Annual Accounts of Aston Cantlow Parish Council for 2014/15:**

The Income and Expenditure account had been circulated prior to the meeting. This was approved by all and signed by the Chairman, Cllr. Harvey, and the Responsible Financial Officer.

The Annual Governance Statement was approved by all and the Audit Commission Annual Return was duly signed by Cllr Harvey and the Responsible Financial Officer.

Proposed by Cllr. Harvey and seconded by Cllr. Horner.

 **10. Parish Council Insurance:**

 The Clerk confirmed that the Insurance Policy has been renewed for one year.

**11. Correspondence received:**

-WALC – Legal Briefing Note L02-15 Transparency Code for Smaller Authorities with a turnover not exceeding £25,000

 -WALC – 4th edition of the Good Councillors Guide plus addendum.

 - WALC Induction training for new Councillors & Clerks.

 - Notifications of elections and results.

 - The Mayor of Alcester, Professor Councillor Clive Neal - Sturgess – invitation to attend his civic service on Sunday 6th September 2015
 - Notice: Alcester Film Club with Afternoon Tea, Jubilee Centre, Friday 12th June.

 - Information about the National Rural Crime Network.

**12. S137 grants for the current financial year:**

 The chairman proposed thatwe defer this item until the third member of the Parish Council joins us to enable all the Cllrs. to be involved in decisions of the new Council.

 Cllr. Horner seconded the proposal and all were in agreement.

**13. Parish Council Procedures for the new term:**

 Deferred to the next meeting.

**14. Parish Plan update:**

A meeting is due to be held on Wednesday 8th July.

**15. Payment of outstanding invoices:**

Aston Cantlow Village Hall £ 5.50 (200431)

HMRC 198.60 (200432)

SDC Election costs 7th May 100.00 (200433)

**16. Councillor’s reports and items for the agenda for the next meeting:**

Items for the next agenda:

Parish Council Procedures for the new term

S137 grants for the current financial year

**18. Date of next meeting:** 10th September 2015.

No further business – Chairman closed the meeting at 10.00 p.m.

For information only.

The following payments were made between meetings:

WALC Membership £154.60 (200428)

Aston Cantlow Village Hall 9.75 (200429)

Broker Network (Insurance renewal) 278.95 (200430)

**County Council Report June**

Warwickshire’s early learning take-up is the best in the country. Warwickshire County Council’s Early Years team has had a government seal of approval having achieved the country's highest take up rates of early years learning.

Cyber crime is a very real threat to small businesses. Warks. Trading Standards recently held a seminar where a hacker showed in front of the audience how easy it was to break into business computer systems using a web site and an email address given by a member of the audience. Cyber crime must be taken seriously by everyone.

Work on the development of the multi-agency safeguarding hub (MASH) continues. In the MASH practitioners and managers of agencies working with children and adults will be co-located and provide efficiencies in service delivery and improve outcomes for Warwickshire residents. This method of working has been successfully demonstrated by the Youth Justice Centre in Leamington.

The success of the Council’s Priority Families initiative has been recognised and WCC has been asked to join a small group of Local Authorities to design the new National Evaluation Programme for Phase 2. Phase 2 widens the criteria for inclusion on the programme and so more families will be helped.

Trading Standards went undercover to inspect Warwickshire’s car dealers and servicing technicians last month following complaints about service quality.

Trading Standards also seized illegal and illicit tobacco from individuals, homes and businesses around Warwickshire in the last 12 months. Over this period, 8 businesses in Nuneaton were found to be selling illegal and illicit tobacco. The tobacco was often found to be contaminated with a number of dangerous drugs and trace elements

On a personal note I have been taken on responsibility for Community Safety. This portfolio includes flood risk coordination, fire and rescue, and crime prevention.

John Horner