**MINUTES OF THE PARISH COUNCIL MEETING**

**HELD AT THE GUILD HALL, ASTON CANTLOW**

**ON THURSDAY 14th FEBRUARY 2019 – NO. 104.**

1. **Record of Members Present:**

Cllr. Wallis, Cllr. Berry, Cllr. FitzGibbon, representative from WRCC, Ms. Mainwaring and four members of the public.

**2. Apologies:**

Cllr. Harvey due to illness andCllr. Rickhards due to a prior commitment.

 With the agreement of all Cllrs. present Cllr. Berry agreed to chair the meeting in the absence of the Chairman.

**3. Written requests for dispensation of Disclosable Pecuniary/Non-pecuniary Interests where that interest is not already in the register of members’ interests:**

 No requests had been received.

 **4. WRCC Rural Housing Enabler:**

Now that every household in the parish has received a copy of the Parish Plan,Sarah Brooke-Taylor came along to the meeting to discuss undertaking a housing needs survey as highlighted in the action plan.

 Sarah provided copies of the model housing survey explaining that this can be personalised to meet the requirements of Aston Cantlow Parish. Once completed the forms are returned direct to WRCC where the information is collated and an anonymized report sent to the Parish Council. WRCC would continue to be involved if a need is identified. There is no cost involved to the Parish Council but we would be required to arrange distribution of the survey forms. It was agreed that the Cllrs. would consider and agree any changes to the survey electronically so that a final version can be formally agreed at the March meeting, returned to Sarah for printing and distributed once ready. Once the survey form and covering letter are agreed the process takes about ten weeks with the report being issued about a month after the survey return deadline.

 Cllr. Berry thanked Sarah for attending the meeting and providing a comprehensive explanation of the process.

**5. Co-option of new Councillor:**

Ms. Mainwaring had expressed an interest some weeks ago in joining the Parish Council, was welcomed to the meeting and duly co-opted, proposed by Cllr. Berry, seconded by Cllr Wallis and agreed by Cllr. FitzGibbon. A declaration of acceptance of office was signed and the Clerk provided Cllr. Mainwaring with a Declaration of Interests form to be completed and returned to the Clerk.

 Cllr. Mainwaring has also been co-opted onto Great Alne Parish Council as she lives on the borders of both parishes. The Clerk had verified with SDC that this was acceptable and the Cllrs. had no objections. Should a matter arise concerning both parishes Cllr. Mainwaring would be advised to declare an interest.

 **6. Minutes of the ordinary Parish Council meeting held on 10th**

 **January 2019.**

These were approved by all Cllrs. and signed by Cllr. Berry, acting Chairman.

 **7.** **Public Participation:**

 Mr. Green from Newnham reported that a number of Land Rover and 4 x 4 convoys had been through the U route during the previous weekend making the worst section virtually impassable to all but the aforementioned vehicles, some of which even got stuck in the mud themselves. Cllr. Berry proposed that we refer this to Cllr. Rickhards asking if he can request another temporary closure.

 An enquiry raised by another member of the public was if any further action had taken place regarding the land adjacent to No. 1 Sunnyside. The Clerk reported that the Parish Council had received no further communications.

**8**. **County and District Cllrs. reports for information only.**

 County Cllr. Rickhards had provided the following information ahead of the meeting:

 Budget-Cuts(savings) of £14.22m in 19/20 with a further £1.94mill in 20/21. Some redundancies will be necessary.

 Further savings of £20 to £45 mill. in the 5 years to 2025 to be considered by Corporate Board.

 Council tax increase of 4.99%. Band D Property tax for 19/20 is £1,431.81p.

 The initial proposals for the cutting of a second fire engine at Stratford was not proceeded with.

**9. Planning matters – update on current planning applications:**

 *18/02801/FUL* and *18/02807/LBC Cantella Farm, Bearley Road, Aston Cantlow:* Removal and replacement of existing brick boundary wall.

Applications withdrawn.

*18/02874/FUL and 18/02875/LBC Shelfield Park Farm, Burford Lane, Shelfield:* Proposed conversion of existing garage to habitable space, replacement doors and windows and minor alterations. Pending consideration.

*18/03797/FUL and 18/03798/LBC The Cart Hovel, Glebe Farm, Aston Cantlow:* Retention of roof lights and satellite dish together with minor internal alterations to enable use of loft space as additional residential accommodation. On the list for West Area Committee on the 13th March.

The following applications were then considered:

Planning application Nos. 19/00179/FUL and 19/00180/LBC The Retreat, 25 Bearley Road, Aston Cantlow: Proposed altered garden wall and changes to the fenestration.

After due consideration, it was proposed by Cllr. Berry that the parish council supports the applications providing the materials to be used for the proposals meet with the approval of the Conservation Officer. Seconded by Cllr Fitzgibbon and agreed by Cllr Wallis.

**10. Progress Report for information only:**

Playground: Mr. Hannaford has today advised the Clerk that the fitness equipment has been satisfactorily installed.

 Brook Road ditch: this has now been cleared of vegetation.

 There have been several road signs reported over past weeks as in need of varying degrees of attention. The Clerk will follow up the reports for those that have not been dealt with.

 Mill Lane: A response has been received to our letter to the Chief Executive of Severn Trent stating that they are aware that the system is not working as it should and the waste county team has put the sewer main forward to the investment board requesting a full investigation to engineer the best solution.

 Traffic through Little Alne: It is understood that funding has been secured from Cllr. Rickhards’ delegated budget and initial investigations are being carried out. Cllr FitzGibbon is going to contact Mr. Salter next week requesting a written update copied to the Clerk as well for the Parish Council records.

**11. Correspondence:**

- Bearley Neighbourhood Plan Consultation.

- Star Count event 2019 – Invitation to get involved.

- Gypsy and Traveller Accommodation Assessment (GTAA) – Survey

 (Deadline 12 February 2019 5pm).

- Superfast broadband in your area - information for Aston Cantlow Parish

 Council.

- Free EU Citizens’ Rights Awareness Event.

- Advance notification of road closures for Seco Alcester 10k event.

**12. Re-consultation: Development Requirements Supplementary Planning Document:**

No representation to be made.

**13. Consultation: Site Allocations Plan – Further Focussed Consultation:**

No representation to be made.

**11. Councillor’s reports and items for the agenda for the next meeting:**

 A resident had reported a large tree bough in the ditch in Little Alne by the bridge and this was initially reported to the Highways Dept.. No action has been taken to date and Cllr. Berry suggested the Clerk should now report it to the Environment Agency. He agreed to provide some photographs.

**13. Date of next meeting:** 14th March 2019.

No further business – Cllr. Berry closed the meeting at 9.15 p.m.

For information only.

The following payment was made between meetings:

FreshairFitness (deposit fitness equipment) £ 1,755.52 BACS