**MINUTES OF THE PARISH COUNCIL MEETING**

**HELD AT THE GUILD HALL, ASTON CANTLOW**

**ON THURSDAY 16th MAY 2019 – NO. 107.**

1. **Record of Members Present:**

Cllr Harvey, Chairman, Cllr. Berry, Cllr. FitzGibbon, Cllr. Mainwaring.

County Cllr. Rickhards and one member of the public.

**2. Apologies:**

District Cllr. Forman

**3. Written requests for dispensation of Disclosable Pecuniary/Non-pecuniary Interests where that interest is not already in the register of members’ interests:**

 No requests had been received.

**4. Minutes of the Annual Parish meeting and ordinary Parish Council meeting held on 11th April 2019.**

These were approved by all Cllrs. and signed by the Chairman.

**5.** **Public Participation:**

The member of the public was attending as an observer only.

**6**. **County and District Cllrs. reports for information only.**

 Cllr. Rickhards reminded Cllrs. that the County Cllrs. Grant Fund for 2019/20 has been launched and the deadline for applications is the 7th June 2019. There is also the Police and Crime Commissioner’s fund for projects tackling road safety in Warwickshire. Deadline for applications for this is 3rd June 2019.

 Cllr. Rickhards confirmed that the legal documents for the Little Alne speed reduction proposals have been drafted and are now with the Legal Team. He also confirmed that the U route issue is progressing.

**7. Planning matters – update on current planning applications:**

*18/02874/FUL and 18/02875/LBC Shelfield Park Farm, Burford Lane, Shelfield:* Proposed conversion of existing garage to habitable space, replacement doors and windows and minor alterations. Pending consideration.

*18/03797/FUL and 18/03798/LBC The Cart Hovel, Glebe Farm, Aston Cantlow:* Retention of roof lights and satellite dish together with minor internal alterations to enable use of loft space as additional residential accommodation. Pending consideration.

*18/03682/LBC Thimble Cottage, 30 Bearley Road, Aston Cantlow*:

Replacement of defective roof tiles with tiles to match existing, repointing of chimney and front elevation using mortar to match the existing, demolition and reconstruction of external wall to bathroom reusing the same bricks, relocation of partition separating kitchen and bathroom, replacement of existing single glazed windows with secondary glazing for solid wood framed double-glazed windows, relocation of window opening to lean-to extension side elevation, installation of chemical damp proof course to external and internal walls. Pending consideration.

*19/00957/TREE St. John the Baptist Church, Church Lane, Aston Cantlow*: Various tree works. Pending consideration.

**8. Progress Report for information only:**

 *Mill Lane sewerage issues*: An update was received from a Senior Network Technician to effect that the pipework in Mill Lane is definitely in Severn Trent’s plans to be replaced in somewhere between twelve and eighteen months. In the meantime, as the rising main is fragile, they will be changing the pump to the slow start pump to reduce pressure on start up.

 *Traffic through Little Alne*: Update reported by County Cllr. Rickhards in agenda item No. 6.

 *Mobile Library Service*: The Clerk was advised that a decision has been made to park the mobile library in Bearley Road in the old position and the next visit is planned for the 20th May at 2.00 p.m.

 *Removal of planning site notices:* Mr. Gardner, SDC, advised that as these are legal notices they aren’t classified as flyposting and it is acknowledged by SDC that they are not always removed by officers after the expiry date. In the main applicants or members of the community remove them and this is encouraged. However, Mr Gardner was going to remind officers of the importance of removing old notices where they see them.

 *Flashing speed sign in Bearley Road:* Cllr. Harvey’s proposal was not to pursue looking into changing the sign to one indicating actual speeds as this recommendation had only been received from one resident. The Clerk reminded Cllrs that the resident had also suggested the current sign should be moved to a more suitable location but none of the Cllrs. recalled that request. Cllr FitzGibbon asked if that had been included in the minutes. The Clerk couldn’t recall the exact working in the minutes at that time but would check later.

 Cllr. Berry seconded Cllr. Harvey’s proposal and all were in agreement.

**9. Correspondence:**

- Notification of County Councillors Grant Fund 2019/20.

- Royal Marines Association Concert Band 26th May 2019.

- Road Closure of Burford Lane, Aston Cantlow 3rd – 6th June 2019.

Grant request: A request for a grant towards the cost of tree works in the Churchyard had been received from Sandra Williams, Churchwarden. A quotation of £690.00 including VAT was attached.

Cllr. Harvey proposed the Parish Council should make a donation for the full amount, seconded by Cllr. Berry and agreed by all.

**10. Annual Accounts of Aston Cantlow Parish Council:**

 a) The Annual Governance Statement was considered and it was agreed by all that boxes 10 to 8 be ticked and box 9 was no applicable. The statement was duly signed by Cllr Harvey and the Responsible Financial Officer.

 b) The Income and Expenditure statements had been circulated prior to the meeting, were approved by all and signed by the Chairman and Responsible Financial Officer. The accounting statement in the annual return was approved and signed by the Chairman and Responsible Financial Officer.

 Cllr. Harvey proposed that as the higher of gross income or gross expenditure did not exceed £25,000 the Parish Council should certify themselves as exempt from a limited assurance review.Seconded by Cllr. FitzGibbon and agreed by all Councillors.

 **11. WRCC Housing Needs Survey:**

Cllr Harvey wanted to check on a couple of points with the Councillors before finalising modifications to the model letter to suit Aston Cantlow Parish Council and will circulate it to all Cllrs. for agreement.

**12. Councillor’s reports and items for the agenda for the next meeting:**

Village Hall representative: Cllr. Harvey advised that she is now Chairman of the village hall committee, a position she has accepted for six months initially. Cllr. Harvey has confirmed that she is aware this could raise a conflict of interests and understands it would result in someone else having to take the Chair of Parish Council meetings every time an item was on the agenda relating to the Village hall and, depending on the nature of the item, she may have to leave the meeting due to having a financial interest.

 Cllr Harvey reported that the cottage attached to the village hall has now been renovated and is ready for letting, a plaque is going to be attached to the equipment recently provided by the Parish Council and several members of the parish have come forward to create a working party to raise funds for the playground.

No agenda items specified.

**13. Date of next meeting:** 13th June 2019.

No further business – Cllr. Harvey closed the meeting at 9.00 p.m.

For information only.

The following payments were made between meetings:

Aston Cantlow Village Hall £ 13.00 BACS

WALC subs 163.00 BACS